



First Bank Health and Safety Statement

The Bank is committed to providing a safe and healthy workplace for all its employees and vendors, complies with all applicable requirements issued by the federal Occupational Safety and Health Administration (OSHA) and the state, and implements a site-specific safety and health program for each of its facilities. Management and all employees working at the Bank share the responsibility for the success of the Health and Safety program.

It is the policy of the Bank to exercise all reasonable precautions necessary to protect employees from all accidents. The prevention of occupationally induced injuries and illnesses is of such consequence that it will be given precedence over operating productivity whenever necessary. To the greatest degree possible, management will provide all mechanical and physical facilities required for personal safety and health in keeping with the highest standards.

Safety and health in our business must be a part of every operation. Without question, it is **every employee's responsibility at all levels**. Employees must report all accidents and/or health and safety incidents, no matter how minor, to the Department Manager within twenty-four (24) hours for all injuries and an Accident/Incident Report must be completed and filed with the Human Resources Department.

It is the intent of The Bank to comply with all applicable laws. To do this we must constantly be aware of conditions in all work areas that can produce injuries. No employee is required to work at a job he or she knows is not safe or healthful. Your cooperation in detecting hazards and, in turn, controlling them is a condition of your employment. Inform your supervisor immediately of any situation beyond your ability or authority to correct.